



# LOS ANGELES COUNTY COMMISSION ON HIV

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*While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.*

## STANDARDS OF CARE COMMITTEE MEETING MINUTES

March 4, 2010

**Approved**  
**6/3/2010**

MEMBERS PRESENT	MEMBERS PRESENT (Cont.)	PUBLIC	HIV EPI AND OAPP STAFF	COMM STAFF/CONSULTANTS
Angélica Palmeros, <i>Co-Chair</i>	Jenny O'Malley	Jaclyn Alexander	None	Jane Nachazel
Fariba Younai, <i>Co-Chair</i>	Carlos Vega-Matos	Aaron Fox		Glenda Pinney
Mark Davis	Jennifer Sayles	Jason Wise		Doris Reed
David Giugni				Craig Vincent-Jones
Terry Goddard				
Louis Guitron	<b>MEMBERS ABSENT</b>			
Brad Land	None			

### CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Standards of Care Committee Agenda, 3/4/2010
- 2) **Standards of Care:** Medical Outpatient, 12/2/2009
- 3) **Standards of Care:** Residential, Transitional, 8/28/2009
- 4) **Standards of Care:** Case Management, Housing, 11/3/2009
- 5) **Table:** Commission Research and Related Proposal Topics, 9/17/2009
- 6) **Summary:** Fiscal Year 2011 Priority- and Allocation-Setting Paradigms and Operating Values to be Ratified, 2/23/2010

1. **CALL TO ORDER:** Ms. Palmeros called the meeting to order at 11:10 am.
2. **APPROVAL OF AGENDA:**  
**MOTION #1:** Approve the Agenda Order with Paradigms and Operating Values added under Item 13. Activity Updates and discussion postponed on Items 9, 11, 12, 14 and 15 (*Passed by Consensus*).
3. **APPROVAL OF MEETING MINUTES:**  
**MOTION #2:** Approve the Standards of Care Committee meeting minutes (*Postponed*).
4. **PUBLIC COMMENT, NON-AGENDIZED:** There were no comments.
5. **COMMISSION COMMENT, NON-AGENDIZED:** There were no comments.
6. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** Mr. Goddard announced the corporate name of Serra Ancillary Care Cooperation has been changed to Alliance for Housing and Healing. Aid for AIDS and Serra Project will remain the program names.
7. **CO-CHAIRS' REPORT:** There was no report.
8. **STANDARDS OF CARE:**
  - A. **Medical Outpatient/Specialty Services (MO/S):**
    - Mr. Vincent-Jones reported that the meeting represented the last day for additional comments/recommended revisions to the Medical Outpatient/Specialty standard of care. None had been received since the Commission meeting.

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- The following are changes identified at the 2/11/2010 Commission meeting for implementation or referral to SOC for additional discussion:
  - ⇒ Page 11, Definitions and Descriptions, Sentence 2: Delete “RN” from list of primary health care professionals.
  - ⇒ Page 17, Medical Evaluation and Clinical Care, Table, Standard: Replace “quarterly” with “consistent with PHS guidelines” as used elsewhere in the standard.
  - ⇒ Page 20, Comprehensive Physical Exams, Table: Distinguish between baseline assessments and follow-up exams.
  - ⇒ Page 22, Follow-Up Treatment Visits, Bullet 9, Sentence 7: “A discussion of contraception...” add “and family planning.”
  - ⇒ Page 23, Follow-Up Treatment Visits cont., Bullet 5: Delete “...is required at every visit.”
  - ⇒ Page 26, Treatment Adherence Assessment: Adjust language to reflect assessment frequency per patient need.
  - ⇒ Page 26, Nutrition Screening: Adjust language to reflect annual baseline screening prior to treatment.
  - ⇒ Page 30, Medication Services, Sentence 4: Change to “If the patient requires medications that are not listed on the ADAP formulary, the medical outpatient care program is ethically responsible to exercise due diligence to link them to medications.” It was noted that Ryan White was not designed to cover all care costs, but to provide resources or link clients to other resources as appropriate and possible.
  - ⇒ Page 35, Standard Health Maintenance, Bullet 1: Revise “cancer screening” to “cancer education” consistent with national guidelines, reflected that testicular and breast self-exams are no longer recommended, but patients should be educated to perform them all the same..
  - ⇒ Page 39, Coordination of Specialty Care, Table, Standard: Maintain standard requiring written reports from specialists within two weeks of seeing a referred patient, but noting that it could only be enforced when the specialists are in the OAPP-contracted system. Dr. Sayles noted that is the standard in contracts.
  - ⇒ Page 48, Patient Education, Paragraph 2: Change to, “Specifically, treatment adherence assessment should be addressed in every medical outpatient visit. Treatment adherence counseling should be addressed as needed.”
- ➡ The revised standard will be brought forward for approval at the 3/11/2010 Commission meeting after Mr. Vincent-Jones finalizes changes ensuring consistency, e.g., between text and tables.

### B. Residential, Transitional Services:

- Mr. Vega-Matos said this standard is being revised to reflect the reconfigured Adult Residential Facilities (ARF), now Transitional Residential Care Facilities (TRCF), and Residential Care Facilities for the Chronically Ill (RCFCI).
- Changes include new admission, assessment and length of stay parameters and co-payment options. Services will better distinguish programs for PWA who need ongoing assistance with Activities of Daily Living (ADL) from programs for homeless PWA who need assistance with Independent Living Skills (ILS) and transition to permanent housing.
- Current ARF licenses verify physical safety of the facility and can be used for TRCF services.
- Reconfigured services were developed through extensive collaboration with the State and contracted providers.
- Mr. Vega-Matos said OAPP would like to group services into residential care like RCFCI, Skilled Nursing Facilities (SNF) and Hospice and housing like TRCF and Case Management (CM), Housing.
- Several felt there was a continuum of care with RCFCI, SNF, Hospice, and possibly TRCF, but not CM, Housing.
- ➡ Mr. Vega-Matos will verify the upper age limit for services. He believed it was 59 for TRCF and there is not one for RCFCIs.
- ➡ Commission staff will attempt to revise and consolidate the residential standards for the subsequent SOC meeting.

C. **Case Management, Housing:** This item was postponed to the 4/1/2010 meeting.

9. **SERVICE EFFECTIVENESS:** This item is being addressed by the Service Effectiveness Subcommittee.

10. **STANDARDS REVIEW POLICIES:** This item was postponed.

11. **GRIEVANCE POLICY AND PROCEDURES:** This item was postponed.

12. **MEDICAL CARE COORDINATION (MCC):** This item was postponed.

### 13. ACTIVITY UPDATES:

A. **Standards Publication:** This item was postponed.

B. **Special Population Guidelines:** This item was postponed.

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C. **Standards of Care Revisions:** This item was postponed.

D. **Paradigms and Operating Values:**

- Mr. Land agreed with the Operating Values selected, but felt work in the current economic climate would best be reflected by adding market and/or merit as a paradigm.
- Mr. Vincent-Jones said traditionally the paradigm and operating values decision-making process has been open to all attendees. The 2/16/2010 meeting was well attended despite lacking quorum and made its selections. The result should be ratified or not, with the latter option requiring the process to be redone. He added many in attendance felt the choice of utilitarianism as a paradigm reflects budgetary concerns.
- Mr. Giugni felt contracts already address market and merit issues. Compassion balances the greatest good for the greatest number of utilitarianism.

**MOTION 3 (Giugni/Vega-Matos):** Ratify selected paradigms and operating values from 2/16/2010 joint P&P and SOC meeting, as presented (**Passed: Ayes:** Giugni, O'Malley, Palmeros; **Opposed:** Goddard, Land; **Abstentions:** Guitron, Sayles, Vega-Matos).

14. **COMMITTEE WORKPLAN:** This item was postponed.

15. **AETC REPORT:** This item was postponed.

16. **NEXT STEPS:** There was no additional discussion.

17. **ANNOUNCEMENTS:** There were no announcements.

18. **ADJOURNMENT:** The meeting was adjourned at 12:20 noon. The Effectiveness Subcommittee is on hiatus pending completion of data collection. The SOC meeting will address any necessary Effectiveness Subcommittee issues and will be extended from 10:00 am to 12:00 noon beginning with the 4/1/2010 meeting.